

Thank you for booking your event at the Community Center.

As you have purchased a supply of alcohol for your event, as the POC you are responsible for ensuring the safety of your group/party members.

Provided to you is the required dram shop theory training documentation to read and adhere to.

It is highly encouraged for you to designate, along with you, several of your group members to read this literature to share the responsibility; however, as the POC the main accountability will be with you.

As POCs/designated persons involved with the control and serving of alcoholic beverages the following rules must be complied with:

1. All personnel consuming alcohol must be at least 18 years of age.
2. At no point will any person be permitted to become intoxicated to a point of loss of self-control. If a person appears to be intoxicated or approaching intoxication, it is the POC or other designated person's responsibility to refuse another alcoholic beverage.
3. No drinking contests, 'last calls' or any other type of countdown are permitted to take place.
4. Any person found to be giving alcoholic beverages to a minor will be reported to the Security Forces Law Enforcement desk.
5. POCs/Designated person will do everything possible to assist the intoxicated person to regain his/her faculties (i.e serve coffee, soft drinks, food, etc.).
6. POCs/Designated person will insist the intoxicated person remains in the facility until someone can ensure they have a safe method of travel home. At no time should a person leave the event and be allowed to drive if they are intoxicated.
7. Any person who creates an incident that is considered unfavorable in nature as a result of being intoxicated must be reported by the POC to the facility Manager and 423 SFS Law Enforcement Desk.

It is highly encouraged for you to establish a Designated Driver Program for your event, either by reaching out to SFS to find out AADD policies and establish if anyone is on duty at the time of your event or having taxi numbers on hand to pass to your group members.